SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1

APRIL 10, 2019

MINUTES

STATE OF TEXAS
COUNTY OF BEXAR

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Regular Session, open to the public and pursuant to Notice duly given at 6:30 p.m., at 16450 Wildlake Blvd, Helotes, Texas 78023, on the 10th day of April 2019, with the following member's present to-wit:

Robert Kuhn, President
Zulema Fuentes-Real, Vice President
John King, Secretary
Bill Burn, Treasurer
Max Hooti, Assistant Secretary

and no members absent, thus constituting a quorum. Also present were Debra Conkle, Office Manager.

President Kuhn called the meeting to order and announced that the first item of business would be:

I. CONSENT AGENDA:
   1. REVIEW AND APPROVAL OF THE MINUTES OF THE MEETING HELD MARCH 13, 2019
   2. REPORT CONCERNING FEBRUARY 2019 TAX COLLECTIONS
   3. REVIEW AND APPROVAL OF ACCOUNT BALANCES/BILLINGS INCURRED AND AUTHORIZATION OF EXPENDITURES

Director Burn moved that the Board approve the items within the consent agenda as follows. Director Fuentes-Real seconded the motion, which passed by unanimous vote of the Directors present.
SAN ANTONIO MUNICIPAL UTILITY DISTRICT NO. 1

FEBRUARY 13, 2019

MINUTES

STATE OF TEXAS
COUNTY OF BEXAR

The Board of Directors of the San Antonio Municipal Utility District No. 1 convened in Regular Session, open to the public and pursuant to Notice duly given at 6:30 p.m., at 16450 Wildlake Blvd, Helotes, Texas 78023, on the 13th day of February 2019, with the following member's present to-wit:

Robert Kuhn, President
Zulema Fuentes-Real, Vice President
John King, Secretary
Bill Burn, Treasurer
Max Hooti, Assistant Secretary

and no members absent, thus constituting a quorum. Also present were Julie Zapata and Alicia Paredes, San Antonio Ranch residents.

President Kuhn called the meeting to order and announced that the first item of business would be:

I. CONSENT AGENDA:
1. REVIEW AND APPROVAL OF THE MINUTES OF THE MEETING HELD FEBRUARY 13, 2019
2. REPORT CONCERNING JANUARY 2019 TAX COLLECTIONS
3. REVIEW AND APPROVAL OF ACCOUNT BALANCES/BILLINGS INCURRED AND AUTHORIZATION OF EXPENDITURES

Director Burn moved that the Board approve the items within the consent agenda as follows. Director Fuentes-Real seconded the motion, which passed by unanimous vote of the Directors present.
II. STATUS REPORTS:
II. (A.) DISCUSSION REGARDING 2018/2019 PROJECTS/PLANS
There was no discussion held on this item at this time.

II. (B.) DISCUSSION REGARDING MAINTENANCE AND APPEARANCE OF DISTRICT PROPERTY
1. PROPERTY MAINTENANCE
2. UNLAWFUL DUMPING
A general discussion was held regarding the weeds in the front 10 acres and the fact that the bluebonnets have not bloomed there yet.

II. (C.) DISCUSSION REGARDING BUILDING MAINTENANCE
II. (D.) BRIEFING REGARDING DISTRICT INSURANCE STATUS
II. (E.) DISCUSSION REGARDING REQUESTS FOR USE OF THE MUD BUILDING
II. (F.) SECURITY - GENERAL
II. (G.) PUBLIC RELATIONS
There was no new information to report on these items at this time.

III. UNFINISHED BUSINESS
(A.) REMINDER THAT TRANSFER/LEASE DOCUMENTS FOR TENNIS COURTS, LOT 91, BLOCK 2, UNIT 1, SAN ANTONIO RANCH SUBDIVISION AND MUD BUILDING AND SURROUNDING PROPERTY FROM SA MUD #1 TO SAR HOA ARE AVAILABLE UPON HELOTES ANNEXATION.
President Kuhn stated that this item is on hold at this time.

III. (B.) DISCUSSION AND POSSIBLE ACTION REGARDING CONSERVATION EASEMENT
There was no new information to report on this item at this time.

III. (C.) DISCUSSION AND POSSIBLE ACTION REGARDING CHILDREN’S PLAYGROUND AND POSSIBLE FORMATION OF VOLUNTEER GROUP TO ASSIST IN SITE LOCATION
??? Can’t read the notes
III. (D.) DISCUSSION AND POSSIBLE ACTION REGARDING EXTENTION OF ANNEXATION DATE AND EXIT PLAN
The Board was informed that annexation cannot occur until the District’s debt is paid.

IV. (A.) DISCUSSION AND NECESSARY ACTION REGARDING CITIZEN’S CONCERNS AND CUSTOMER CORRESPONDENCE
There were no citizen’s concerns at this time.

There being no further business, the meeting was adjourned.

Robert L. Kuhn, President
San Antonio Municipal Utility District No. 1

ATTEST:

John King, Secretary
San Antonio Municipal Utility District No. 1

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REVENUES

Collections this period (Maint. Tax) 2/19 $8,710.27

Miscellaneous Revenue:

TOTAL REVENUE THIS PERIOD $8,710.27

EXPENSES

Auditing
Waste Management $4,234.30
AT & T Mobility $61.64
AT & T U-Verse $79.73

CITY PUBLIC SERVICE:
# 2096723016 SA MUD OFFICE $39.19

SAN ANTONIO WATER SYSTEMS:
# 0514993248891 SA MUD OFFICE $40.00 ***

DIRECTORS FEES:
B. BURN 3/13/19 $1.00
R. KUHN $1.00
Z. FUENTES-REAL $1.00
J. KING $1.00
M. HOOTTI $1.00

ENGINEERING $0.00
LEGAL FEES $0.00
INSURANCE $0.00
OFFICE MANAGER $1,475.63
PETTY CASH $0.00

MISCELLANEOUS:
City Public Service - Street Light $22.70
IRS Payroll Deposit March 2019 $360.27
Darla Harlos - Office Cleaning $100.00 ***
Petty Cash $54.59
Max Hooti - Reimbursement Electrical Materials $334.77
Elections Department - Balance on 5/8/18 Election $275.16

TOTAL EXPENSES FOR THIS PERIOD: $7,082.98
REVENUES MINUS EXPENSES THIS PERIOD $1,627.29
NOTES:

** Previously Paid

*** Pending Invoice

** TAX CLEARING AND FUND TRANSFERS:

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TOTAL TAX CLEARING & FUND TRANSFERS $8,710.27

** DEBT SERVICE EXPENDITURES:

Total Debt Service Expenditures $0.00
II. STATUS REPORTS:
II. (A.) DISCUSSION REGARDING 2018/2019 PROJECTS/PLANS
There was no discussion held on this item at this time.

II. (B.) DISCUSSION REGARDING MAINTENANCE AND APPEARANCE OF
DISTRICT PROPERTY
1. PROPERTY MAINTENANCE
2. UNLAWFUL DUMPING
A general discussion was held regarding the nice look of all the
wildflowers.

II. (C.) DISCUSSION REGARDING BUILDING MAINTENANCE
Director Hooti informed the Board that he had replaced all the
outside light bulbs in unison, bypassed the timers and installed
photo cells. He also bypassed the old timers for the porch
lights and installed new A1 timer.

III. (D.) BRIEFING REGARDING DISTRICT INSURANCE STATUS
Director Fuentes-Real informed the Board that she had received a
claim history report for the District and directed Debra Conkle
to put it in the TML notebook.

II. (E.) DISCUSSION REGARDING REQUESTS FOR USE OF THE MUD
BUILDING
II. (F.) SECURITY – GENERAL
II. (G.) PUBLIC RELATIONS
There was no new information to report on these items currently.

III. UNFINISHED BUSINESS
(A.) REMINDER THAT TRANSFER/LEASE DOCUMENTS FOR TENNIS COURTS, LOT
91, BLOCK 2, UNIT 1, SAN ANTONIO RANCH SUBDIVISION AND MUD
BUILDING AND SURROUNDING PROPERTY FROM SA MUD #1 TO SAR HOA ARE
AVAILABLE UPON HELOTES ANNEXATION.
President Kuhn stated that this item is on hold at this time.

III. (B.) DISCUSSION AND POSSIBLE ACTION REGARDING CONSERVATION
EASEMENT
President Kuhn informed the Board that the Conservation Easement was
executed on March 29, 2019.
S.A. MUD#1
4-10-2019

III. (C.) DISCUSSION AND POSSIBLE ACTION REGARDING CHILDREN’S PLAYGROUND AND POSSIBLE FORMATION OF VOLUNTEER GROUP TO ASSIST IN SITE LOCATION
It was noted that the playground is ready for the children to play.

III. (D.) DISCUSSION AND POSSIBLE ACTION REGARDING EXTENTION OF ANNEXATION DATE AND EXIT PLAN
The Board was informed that annexation cannot occur until the District’s debt is paid. President Kuhn stated that the Board would need to re-petition to the City of Helotes.

IV. (A.) DISCUSSION AD POSSIBLE ACTION REGARDING PURCHASE OF NEW COMPUTER
Debra Conkle explained to the Board that the current computer’s Windows Update Service is no longer working and that the current Sage Program needs to update to 2019 and cannot. She also explained that the current computer was purchased in 2010. She submitted documentation from Dell for a new solid-state drive Inspiron 17 7000 along with a USB Slim DVD drive. The cost for both would be $1700.00. After brief discussion, Director King moved that the Board approve the purchase of the new computer as presented. Director Hooti seconded the motion, which passed by unanimous vote of the Directors present.

IV. (B.) DISCUSSION AND NECESSARY ACTION REGARDING CITIZEN’S CONCERNS AND CUSTOMER CORRESPONDENCE
A discussion was held regarding the cost of the garbage service due to the rise in cost of recycling. The Board directed Debra Conkle to contact Waste Management to determine if they could send a mailing the residents in the District reminding them of what could and could not be recycled.
There being no further business, the meeting was adjourned.

Robert L. Kuhn, President
San Antonio Municipal Utility District No. 1

ATTEST:

John King, Secretary
San Antonio Municipal Utility District No. 1

(seal)